

## **STATEMENT OF COMPLIANCE WITH CONFIDENTIALITY REQUIREMENTS FOR THE [COLLABORATIVE NAME] TRAUMA ADVISORY COMMITTEE**

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### **PURPOSE**

The purpose of this document is to ensure that the members of the [Collaborative Name] Trauma Advisory Committee (TAC) understand and acknowledge their responsibility to maintain the confidentiality of the TAC's performance improvement proceedings.

EMS Trauma Advisory Councils are considered review organizations as defined in [State Code] and are covered by immunity and confidentiality provision of [State Code]. Data that is received or compiled by the [Collaborative Name] TAC in conjunction with [Collaborative Name] EMS Council monitoring to ensure quality of trauma patient care shall be confidential and privileged, non-discoverable, and inadmissible in any proceedings. No person serving on or communicating information to the [Collaborative Name] TAC shall be examined as to any such communications or to the findings or recommendations of the TAC. A person serving on or communicating information to the TAC shall not be subject to an action for civil damages for actions taken or statements made in good faith. The confidentiality provisions of [State Code] shall also apply to the monitoring and performance improvement activities of the [Collaborative Name] TAC and the [Collaborative Name] EMS Council.

Disclosure by a TAC member of any investigative information or any discussion of such information with unauthorized persons is a violation of [State] law and may expose that member to potential liability for unauthorized release of information.

### **PROCEDURES**

The [Collaborative Name] EMS Council has provided the [Collaborative Name] TAC with guidance concerning procedures for conducting PI activities. Members of the TAC must abide by the following:

No information may leave the room except as assigned by the chair and staff. All written material related to the review must be returned to the staff member to store or destroy. Members may discuss matters brought to the attention of the committee only as official business; they may not discuss with others or disseminate in any way confidential information obtained in the course of these meetings or meeting preparation.

### **STATEMENT OF COMPLIANCE**

I, the undersigned, have read and understand the above and agree to comply with requirements regarding confidentiality. Should I not comply with the requirements regarding confidentiality, I agree to resign immediately from the [Collaborative Name] TAC. Additionally, I understand that the failure to comply with the confidentiality requirements incumbent upon me may result in my being held personally liable for unauthorized release of information provided to me in my capacity as a member of the [Collaborative Name] TAC.

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Signature & Date