



## REQUIRED APPLICATION ELEMENTS

---

### NCDB Participant User Files

---

The application for a NCDB PUF will require that each of the elements listed below to be completed. PUF Applications should be completed on-line, using the [NCDB PUF Application Manager](#). Investigators may return at any time to complete, revise, or update an application until the application deadline. No facsimile or mailed copy of the application will be accepted.

#### 1 - Research Project Title

#### 2 - Principal Investigator:

Name; E-mail; CoC-Accredited Program;  
Biosketch (2 pages or less).

Letter of Support from the Cancer Committee Chair of your cancer program (on facility letterhead). If you are the Chair, please submit a letter or support from the Cancer Program Administrator.  
Terms of Agreement with electronic signature

#### 3 - Co-Investigator(s) [members of the research team]

Name; E-mail; Institutional Affiliation; and Planned Role in the Proposed Research Project.  
Biosketch (2 pages or less for each).

#### 4 – Disease Site and Patient Age Cohort of Interest

#### 5 – Research Questions/Objectives (min. 50 characters, max. 1000 characters)

#### 6 - Background (min. 50 characters, max. 1500 characters)

**7 - Describe your analysis plan:** NCDB needs to determine that your proposal is feasible given the data items available in the PUF file. Therefore, describe your analysis plan, naming the variables that are key to your analysis (see PUF Data Dictionary <http://ncdbpuf.facs.org/>). Please note that the PUF data do not include cancer specific mortality or recurrence data. (min. 50 characters, max. 2000 characters)

#### 8 - Citations (5 or less from Background Research, min. 100 characters, max. 2000 characters)

#### 9 - Describe prior experience in using and analyzing large data sets (min. 50 characters, max. 1000 characters)

#### 10 – If you are a previous PUF participant, list, using complete citations, all publications using NCDB PUF data that you have authored.

#### 11 - With which of the following commonly available data sets have you had experience?

NCDB Participant user File; SEER Medicare File; NAACCR CINA Deluxe; NSQIP; SEER Public Use File; Other

#### 12 - What statistical software package are you planning to use?

SAS; SPSS; Stata; SPLUS; Other

#### 13 - How are you planning to fund or support your proposed PUF study?

Funded by Grant; Department Monies; Other

**14 - How long do you anticipate the proposed study will take to complete?**

3 Months; 6 Months; 9 Months; 1 Year, More than 1 Year

*PUF – Application Elements  
Commission on Cancer  
Revised: July, 2015*