PPS-EXEMPT CANCER HOSPITALS QUALITY REPORTING PROGRAM (PCHQR)
CANCER HOSPITAL WORKGROUP (CHW)
CHARTER

Establishment:

The Patient Protection and Affordable Care Act (ACA), Section 3005 authorized the establishment of a quality reporting payment program for PPS-exempt cancer hospital, effective with the Fiscal Year (FY) 2014. The Centers for Medicare & Medicaid Services (CMS) has contracted with the American College of Surgeons (ACoS) to plan and implement the reporting of cancer care measures to CMS on behalf of the eleven PPS-exempt cancer hospitals (PCH) through its Rapid Quality Reporting System (RQRS). ACoS is convening this Workgroup to provide advice and feedback on the operational expectations of the PCH Quality Reporting (PCHQR) Program; discuss and identify solutions to possible or encountered barriers and/or challenges by the PCHs in their implementation and use of the RQRS; communicate and share updates regarding CMS submission requirements and time-lines; and identify any anticipated potential unintended consequences of the Reporting Program.

The workgroup is established as an advisory committee to the ACoS and CMS on areas for additional review and study regarding the implementation and operationalization of measure reporting requirements relative to the stakeholder environment.

Scope and Objectives:

1. The objective of the workgroup is to provide expert recommendations to CMS on plans developed for the Program.

2. The workgroup is to advise the contractor with respect to issues related to the operationalization of the reporting requirements of the Program, which shall include, but not be limited to:
    a. Data submission,
    b. Data validation, and,
    c. Other data submission related issues.
    d. The workgroup may suggest additional factors for future PCHQR Program planning that may not otherwise been previously considered.

3. In carrying out the responsibilities, the workgroup shall:
    a. Review provided materials, submit comments in a committee meeting setting and, where appropriate, in writing as requested.
    b. Collaborate with other Program-related CMS workgroups.
    c. Commit to participating in one in-person meeting and monthly phone or webinar meetings.

4. Meetings:
    a. Workgroup members will meet on December 13, 2012 at the 2012 QualityNet Conference.
    b. Workgroup members will meet monthly thereafter, via phone/webinar, for the duration of the program.

5. The workgroup functions solely as an advisory body and will fully comply with the provisions of CMS.

6. ACoS will provide technical support for the workgroup and will host monthly phone and/or web-conference meetings.

Organization of the Workgroup:

The workgroup shall be comprised of approximately 13 non-government individuals, one from each of the PPS-exempt hospitals, two ACoS staff members, and two government individuals, not to exceed a total of 15 members. The members of the workgroup will include subject matter experts from each PPS-exempt hospital. A list of qualified workgroup members will be presented to CMS for final approval. No Panel member may serve without CMS approval.

All potential workgroup members must disclose any current and past activities that may pose a potential conflict of interest for performing the tasks required of the workgroup. All potential workgroup members must also commit to the anticipated time frame needed to perform the functions of the workgroup.

CMS shall appoint a Chairperson and Vice-Chairperson from the workgroup membership.

The ACoS will brief workgroup members on Federal ethics rules, employment, financial interests, and criminal conflict of interest statutes.

Appointment:

Workgroup members shall serve a one-year term. Annual appointment of workgroup members is subject to CMS approval. Self-nomination is acceptable. Interested parties will be required to submit a Curriculum Vitae (CV), a letter of interest, and complete a workgroup nomination form.

Eligibility Criteria:

PCH senior leadership role in quality management;
Knowledge of the PCHQR Program;
Familiarity with the PCHQR data submission processes.

Meetings:

The workgroup shall meet once in December, 2012 and then monthly thereafter. The agenda and read-ahead materials will be sent to all participants no later than seven business days prior to each meeting. The meeting minutes will be provided no later than five business days following the meeting. Meetings may be recorded.

Administrative Provisions:

The members of the workgroup shall be reimbursed for eligible invitational travel, booked through ACoS travel services, and subsistence expenses incurred in the performance of their duties as member of the workgroup. The ACoS will provide administrative support for the workgroup. Workgroup meeting minutes shall be maintained and shall be subject to the Freedom of Information Act. All records pertaining to the workgroup shall be maintained by the ACoS.

Submission:

Please direct all correspondence to Carly Metzger at *cmetzger@facs.org*.

Nomination Deadline:

November 16, 2012 by 12pm EST. Nominated candidates will be notified by November 26, 2013.