

# Fellowship Applicants International Interviews Information Session

***Presented by:***

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Manager, Domestic and International Credentialing  
Member Services

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# Agenda

1. Purpose of the Interviews
2. Interview Teams and Applicants
3. Interview Process
4. Interviewing Resources
5. Interview Team's Responsibilities
6. Questions and Answers



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# 1. Purpose of the Interviews

## *EVALUATE...*

- the clinical judgment and surgical ability of each applicant
- the applicant's Continuing Medical Education
- the applicant's medical ethics

## *PROVIDE...*

- a report on each applicant
- recommendations of each applicant's eligibility for Fellowship



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## 2. Interview Teams and Applicants

### *Interview Teams*

- **Governor & Chapter Leaders of each Country**
- **Members of the International Relations Committee (IRC) Fellowship Sub-Committee**



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# Interview Teams and Applicants

## *International Applicants*

	2018	2017
<b><i>Applicants</i></b>	<b>673</b>	<b>596</b>
<b><i>Increase</i></b>	<b>13%</b>	<b>9%</b>



# Interview Teams and Applicants

## *97 International Countries...*

**with a  
Governor and  
Chapter  
Leader**

- 48 Countries
- Most countries have 4 applicants
- Highest # of applicants = 75

**without a  
Governor or  
Chapter  
Leader**

- 49 Countries
- Most countries have 1 applicant
- Highest # of applicants = 26



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# Interview Teams and Applicants

## Interviewers to Applicants

**Less than or equal to 15**

- Governor & Chapter Leader
- Two IRC Fellowship Subcommittee Members

**Greater than 15**

You will receive the number of applicants you are expected to interview by

**Friday, January 19**



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# Interview Teams and Applicants

## Countries with more than 15 applicants

Country	Applicants#
India	75
Nigeria	32
Philippines	32
Brazil	31
Japan	30
Pakista	29
China	27
Saudi Arabia	27
Mexico - Federal District	20
Turkey	20
United Arab Emirates (UAE)	18



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# 3. Interview Process

## *Timeline*

- **December 1, 2017**  
**Application Deadline**
- **February 23, 2018**  
Interview teams provide meeting date to ACS
- **February through March**  
Application information is provided to chairs
- **March through May 31**  
Interview teams conduct interviews



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# Interview Process

## *Timeline continued...*

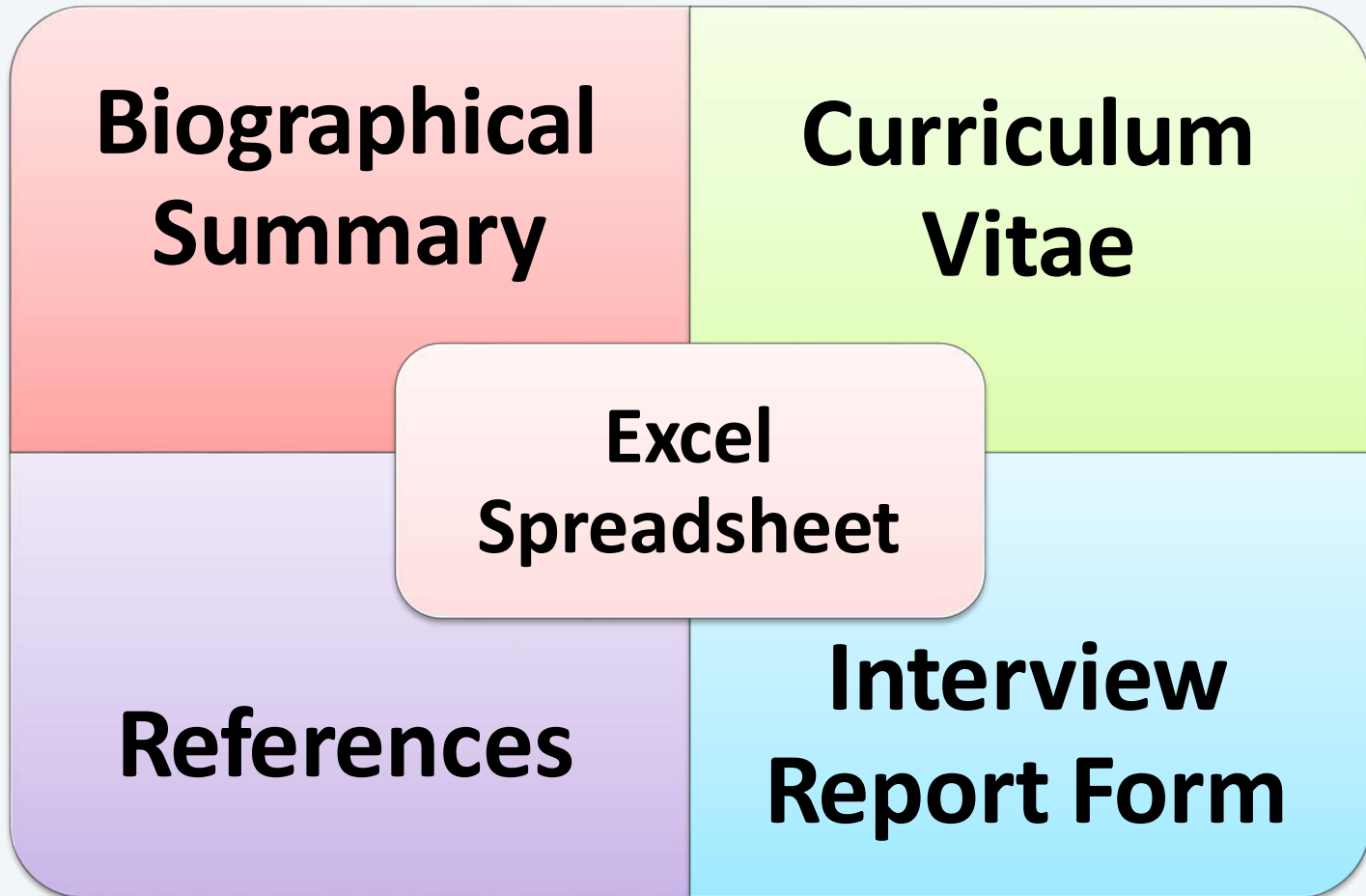
- **June 15**  
**Deadline for the Interview Teams to submit their applicants' reports to ACS**
- **May through early June**  
Recommended Applicants are submitted to the Board of Regents for approval
- **July 15**  
**Deadline for notifying applicants of the action taken on their applications**
- **October**  
**Clinical Congress - Approved Applicants Become New Fellows**



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# 4. Interviewing Resources



# Statement on Diversity

The American College of Surgeons wishes to promote full participation in College activities by all surgeons; young surgeons, women surgeons, surgeons from minority groups, and surgeons from all practice venues. The College strongly supports and is committed to ensuring pluralism and equal opportunity which recognizes and respects the diversity of its members in order to maintain the highest standards of leadership in the profession. Specific recruitment of Fellows from under-represented groups within the American College of Surgeons, including women, minorities, young surgeons, and private practitioners, is essential to maintain the strength of the College.



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# Interviewing Resources

## Applicant's Biographical Summary

**Edwin Ubamadu**

ID# 3111111

International Credentials

05/22/2017

### Personal Information

**Address** Region 900, Kirkos Sub City, House No. 047

Woreda

**City** Addis Ababa

**State/Province**

**Zip/Postal Code** 3506

**Country** Ethiopia

**Phone** (999) 1111111

**Fax**

**Email** facapplicant@yahoo.com

**Birthdate** 08/03/1981

**Gender** Male

### Licensure

**Name of State/Province**

**License**

**License Number**

**Original Issuance Date**

Full

GO/181/8/35

11/08/2007

### Certification

**Certified By**

International or Royal College

**Certifying Board**

COSECSA

**Certificate #**

**Date**

12/06/2007

International or Royal College

Addis Ababa Univ.-Specialty (General Surgery)

04/11/2007

International or Royal College

Fed. Democratic Rep. of Ethiopia- (Gen. Surg.)

11/08/2007

### Surgical Practice Information

**Type of Practice:** Full-time Academic

**Composition of Surgical Practice:**

**Percent**

**Specialty**

50

General Surgery

50

Thoracic Surgery



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# Interviewing Resources

## References

Name	Specialty	Email	City	Country
ACS Fellow One, MD FACS	Vascular Surgery	<a href="mailto:acsfellow1@gmail.com">acsfellow1@gmail.com</a>	Madison	Nigeria
ACS Fellow Two, MBBS FACS	General Surgery	<a href="mailto:acsfellow2@hotmail.com">acsfellow2@hotmail.com</a>	Rome	Italy
ACS Fellow Three, MD FACS	General Surgery	<a href="mailto:acsfellow3@yahoo.com">acsfellow3@yahoo.com</a>	London	England



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# Interviewing Resources

## Interview Report Form

**Instructions:** Download fillable form to your computer.  
For multiple choice circles, click to select response. For text fields, click in the field, and then type response.

**EACH APPLICANT'S REPORT MUST BE SAVED SEPARATELY.**



100+ years

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### Report of the International Interview Team

Applicant Name:

Applicant's City/State:

Country:

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1. Does the applicant practice within the scope of their designated specialty?

Yes  No

Comments:

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2. Did the applicant respond satisfactorily to general questions regarding their clinical knowledge and experience?

Yes  No

Comments:



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# Interviewing Resources

## Interview Report Form continued...

9. Does this Interview Team recommend to the Chicago Office any additional sources to contact for further information regarding this applicant's eligibility for Fellowship?

Yes  No

*If yes, please record individuals, hospitals, or organizations to contact.*

**Full Name:**  **Hospital/Organization:**

**Contact information:**

10. Does this Interview Team consider this applicant eligible for Fellowship?

Yes  No  Refer decision to Board of Regents

*If no or Refer decision to Board of Regents, please write the **FACTS** and **SOURCES** of the information supporting this adverse opinion and submit in a separate document. **Documentation supporting this opinion must be attached to this report.***

### Interview Information

Date of Interview:

Method in which applicant was interviewed:

In Person  Videoconference  Telephone  Other

If interview was conducted via videoconference or other resource, please name resource: (*Skype, Free Conference Anywhere, Kakao, etc.*)

Applicant was not interviewed:

Governor/Chapter Leader/IRC Subcommittee Member:

Signature:

Date:  Country:

Names of Interviewers present during Interview:

1. Name:

2. Name:

3. Name:



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# Interviewing Resources

- **DropSend® Link**
  - Window XP/Vista/ 8 or higher
  - MAC OS X or higher
  - **14 Days to retrieve information**

Hi Jane,

Please have a look at this and let me know what you think!

Thanks,  
Ryan

File name: colorado\_photos.zip

Download: <http://myaccount.dropsend.com/pickup/3bc7e8f>

Size: 203 MB



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# 5. Interview Team Responsibilities

- Collaborate with team member to set date, time & method of conducting the interviews
- **Notify ACS of interview date**
- Arrange the interview with the applicant
- Review the applicant's biographical summary and CV in advance
- Make recommendations to ACS
- Complete and submit the Interview Report Form



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# Interviewing Resources

## Status of your ACS Fellowship Application

The following dashboard provides information regarding the status of your Fellowship application. Items that are greyed out are informational only. Items in bold are outstanding and require action. In addition to this dashboard, you will receive periodic updates. Please direct any questions to [facsapplications@facs.org](mailto:facsapplications@facs.org).

- ✓ Your application was sent to your local committee or interview team for review. The committee or team chair will be contacting you directly to schedule your interview. Interviews are held in March, April, and May. Full-time military applicants are exempt from the interview process.

Your interview date is:

If your interview date is not yet listed, or if you would like more information about your local committee or interview team, please contact the Credentialing Section in Member Services at [facsapplications@facs.org](mailto:facsapplications@facs.org) or (800) 293-9623.



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# Interview Team Responsibilities

## *Methods to Conduct Interviews*

- Face-to-Face
- Video Conference
- Telephone Conference



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# Interview Team Responsibilities

## *Free Video Conference Services*

- EZTalks Starter
- Free Conference Calls
- Google Hangouts
- Imo Video Calls
- Kakao Talk
- Skype
- Slack
- Zoom



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# International Instructional Webinar

- **Feedback/Suggestions**

*Send to:*

**Karen M. Freeman**  
**[kfreeman@facs.org](mailto:kfreeman@facs.org)**



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# ACS Staff Contacts

- **Regan Donald**  
International Credentials Analyst  
*(IRC Fellowship Subcommittee)*  
**Email:** [rdonald@facs.org](mailto:rdonald@facs.org)  
**Telephone:** (312) 202-5275
- **Michelle Miller**  
International Credentials Analyst  
*(Governor/Chapter Countries)*  
**Email:** [mmiller@facs.org](mailto:mmiller@facs.org)  
**Telephone:** (312) 202-5454
- **Karen M. Freeman, FACHE, CAE**  
Manager, Domestic and  
International Credentials  
**Email:** [kfreeman@facs.org](mailto:kfreeman@facs.org)  
**Telephone:** (312) 202-5284
- **International Credentials  
General Questions and  
Information**  
**Email:** [intlapp@facs.org](mailto:intlapp@facs.org)  
**Telephone:** (800) 293-9623



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