

ACS Geriatric Surgery Verification Program

Comprehensive & Focused Level Site Visit Agenda Overview



The verification site visit process aims to confirm a hospital's adherence with the GSV standards. Site Reviewers conduct a focused evaluation of a hospital by conducting a chart review, assessing their processes and protocols, and engaging with team members to fully understand their workflows. During the site visit, a designated hospital staff member must be available to address any inquiries. Reviewers may also request additional information and documentation beyond the initially requested documents if further evidence of compliance with the standards is needed.

Note: This document should be used in conjunction with the Site Visit Materials which are posted in the ACS Quality Portal (QPort) and other documents provided by your assigned GSV Coordinator.

| Agenda Overview (3-hour Virtual Visit) | |
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| Welcome [Introductions and Overview Presentation] 15 minutes | |
| Required Participants: <ul style="list-style-type: none"> Geriatric Surgery Director Geriatric Surgery Coordinator Geriatric Surgery Nurse Champion(s) Administrative Leadership Additional staff identified by hospital | |
| Chart Review 3 hours | |
| Required Participants: <ul style="list-style-type: none"> Geriatric Surgery Director Geriatric Surgery Coordinator Two (2) EMR Navigators, one for each Site Reviewer | Optional Participants: <ul style="list-style-type: none"> Additional staff identified by hospital |
| One-on-One Interviews 2 hours | |
| Required Participants: <ul style="list-style-type: none"> Geriatric Surgery Director Geriatric Surgery Coordinator Geriatric Surgery Nurse Champion(s) Geriatrician/Geriatric Expert | Optional Participants: <ul style="list-style-type: none"> Hospital/Administrative Leadership Representatives: <ul style="list-style-type: none"> Chief Quality Officer Medical Staff Director Department of Surgery Chair C-Suite Representative Clinical Nursing Leadership Interprofessional Committee Member(s) Additional staff identified by hospital |
| Hospital Tour 1 hour | |
| Required Participants: <ul style="list-style-type: none"> Geriatric Surgery Director Geriatric Surgery Coordinator Geriatric Surgery Nurse Champion(s) Departmental Staff | Optional Participants: <ul style="list-style-type: none"> Interprofessional Committee Member(s) Additional staff identified by hospital |

| Process, Protocol and Policy Review 1 hour | |
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| <i>Required Participants:</i> <ul style="list-style-type: none"> Geriatric Surgery Director Geriatric Surgery Coordinator | <i>Optional Participants:</i> <ul style="list-style-type: none"> Interprofessional Committee Member(s) Additional staff identified by hospital |
| Closed Site Reviewer Preparation 30 minutes | |
| <i>Required Participants:</i> <ul style="list-style-type: none"> ACS Reviewer Team | |
| Exit Interview 30 minutes | |
| <i>Required Participants:</i> <ul style="list-style-type: none"> Geriatric Surgery Director Geriatric Surgery Coordinator Geriatric Surgery Nurse Champion(s) Administrative Leadership Additional staff identified by hospital | |