

ACS/Clinical Congress 2026

September 26–29 | Washington, DC

**EXHIBITOR
EVENTS
GUIDELINES**

facs.org/clincon2026

#ACSCC26

The ACS Clinical Congress is one of the largest surgical meetings of the year, and exhibiting companies once again have the opportunity to hold Exhibitor Events. These industry-supported events are coveted opportunities, providing your company maximum exposure to an influential group of attendees that include surgeons and healthcare executives in all surgical disciplines.

Exhibitor Events include the following benefits to enhance visibility during Clinical Congress 2026:

- ✓ Recognition on the official “Thank You” banner
- ✓ An advance attendee registration mailing list for event promotion (includes street addresses for a one-time-only use)
- ✓ If requested, your event can be listed in the daily *Clinical Congress News* email

Thank you for your continued support of the annual Clinical Congress. We aim to make your experience a powerful one!



Companies requesting function space must be confirmed exhibitors for Clinical Congress 2026.

Third-party organizers requesting space must be the agency of record for the exhibiting company. Permission to use third-party organizers must be requested in writing by the exhibitor on company letterhead. Clinical Congress 2026 commences on Saturday, September 26, at 8:00 am and adjourns on Tuesday, September 29, at 5:45 pm. Within this period, neither exhibitors nor their agents may conduct, participate in, or support any educational/marketing activities directed toward ACS Clinical Congress participants, other than as part of an approved exhibit in the Clinical Congress Exhibit Hall. Specific time slots offered for exhibitor events are indicated in the table on this page.

No meetings or events may be scheduled in competition with an officially sanctioned Clinical Congress program without prior written approval of the ACS.

This restriction includes all Exhibitor Events, lectures, sessions, and social functions. Social events are gatherings that are not educational in nature and for which there is no formal program. However, confirmed exhibiting companies may request function space and times for Exhibitor Events outside of their assigned booth space directly through the ACS.

Interested exhibitors must complete and submit a [Function Space Request Form](#) to the ACS Convention Office.

All requests for function space will be handled through the ACS Convention Office. Making requests directly with the venues is prohibited.

If you are planning a function at a location other than the official ACS Clinical Congress hotels or convention center, written approval must still be granted by the ACS prior to finalizing your arrangements. Space will be assigned on a first-come, first-served basis.

PLEASE NOTE: The ACS Clinical Congress Convocation ceremony is the evening of Saturday, September 26, at 6:00 pm. No exhibitor event time slots will be offered or approved during this time.

To secure space for an internal staff meeting, please contact:

Kate Hastings Poetker

Manager, Exhibits and Industry Relations,
Convention and Meetings
American College of Surgeons
312-202-5210 | kpoetker@facs.org

Exhibitor Events Schedule

Friday, September 25	
Fee	\$19,400
Date	6:00–10:00 pm
Sunday, September 27	
Fee	\$31,800
Date	6:00–10:00 pm
Monday, September 28	
Fee	\$31,800
Date	6:00–10:00 pm

*Schedule subject to change
**The above fees apply for educational satellite symposia. For fees associated with other types of events, contact Show Management.



No CME Credit can be provided by the ACS for an Exhibitor Event.

Requests for an Exhibitor Event MUST include the following information pertaining to the planned event:

- Day, date, time, and title of meeting/event
- General description of educational content and/or agenda topics
- List of presenters
- Supporter(s) of event
- Anticipated attendance and registration fee (if any)
- Contact information
- Completed Function Space Request Form

July 3, 2026, is the DEADLINE for receipt of Function Space Requests for events. Requests will be accepted past this deadline but are confirmed on a space-available basis only.

Once ACS approves the event, a nonrefundable fee (see schedule) is required, which provides the exhibiting company the exclusive right to conduct an Exhibitor Event. Actual meeting expenses/costs related to the promotion and/or coordination of the event are additional and are the responsibility of the event organizer. No additional fees are charged by the ACS other than for those services requested from the ACS, such as advance invitations, hotel door drops, and/or other ACS promotional opportunities.

Requests cannot be made directly with the venues. If you require substantial meeting space, please submit your block housing request of more than nine (9) rooms alongside your event request form. The housing request form can be found on the ACS Clinical Congress 2026 [housing page](#).

If you are planning a function at locations other than the official ACS Clinical Congress hotels or convention center, written approval must be granted by ACS prior to finalizing your arrangements. Exhibitors who contract third parties to plan functions are required to submit a letter of authorization on the exhibitor's letterhead stating the name of the third party and designating them as their agent. This letter must accompany the Request Form.

Upon receipt of payment, the ACS Convention Office will confirm arrangements and notify supporting companies of their space assignments. The supporting company is responsible for finalizing all arrangements with the assigned venue. After event space is assigned, ACS accepts no responsibility for the planned function.

Although ACS provides function space, it does not endorse your function and does not consider it to be part of the official program.

Functions being held may not make use of the ACS name or logo or in any way imply the function is endorsed or co-sponsored by ACS. All invitations, registration brochures, and promotional materials must be submitted to ACS for approval prior to printing.

For further information, please contact:

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Convention and Meetings*
American College of Surgeons
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EXHIBITOR EVENTS REQUEST

All functions taking place during Clinical Congress 2026 must be approved by the ACS.

Requests should be completed and returned no later than July 3, 2026. Requests received after this date can be confirmed only on a space-available basis.

Supporting Company

Event Title

Location	Day/Date	Setup
Evening Event*	1st choice:	Conference
Capital Hilton	2nd choice:	U-Shape
Courtyard Washington Downtown/ Conv. Center	Time	Theater
Grand Hyatt Washington	Start:	Cocktail Tables
Marriott Marquis Washington DC (HQ Hotel)	End:	Head table for (<i>please indicate number</i>):
Washington Marriott at Metro Center	Attendees	Hollow Square
Westin DC	Number of people:	Schoolroom
	Registration fee:	Rounds
	Additional Information	Other (<i>please indicate alternate setup</i>):
	Attached to this request form:	Risers
	Agenda and topic description	Special Requirements (ADA accessible, etc):
	List of presenters	Please check here if your event should be listed in <i>Clinical Congress News</i>. Changes and/or listing requests must be received by July 3, 2026.
	Function	
	Breakfast	
	Reception	
	Dinner	
	Reception/Dinner	
	Other:	

**Please note hotel space assignment will be made based on availability.*

Contact Person

Company/Group

Address

City

State

ZIP

Telephone

Fax

Email

For ACS Use Only

SYM#

Facility

Room

Date Entered

Please return to:

Kate Hastings Poetker

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