Getting Started Checklist for NTDB

☐ Check with your trauma registry vendor to confirm that you have fully implemented the current version of the ACS National Trauma Data Standard: Data Dictionary.

☐ Discuss NTDB participation with your registry vendor to be sure your registry is ready for NTDB.

☐ Submit a completed ACS TQP Application.

☐ Ensure your hospital has signed the current BAA/DUA with The American College of Surgeons (last updated 2013).

☐ Pay the annual NTDB Submission Fee.

☐ Visit the NTDB website for more information about program deliverables and expectations.

Getting Started Checklist for ACS TQIP

☐ Check with your trauma registry vendor to confirm that you have fully implemented the current version of the ACS National Trauma Data Standard: Data Dictionary.

☐ Discuss TQIP participation with your registry vendor to be sure your registry is ready for TQIP.

☐ Submit a completed ACS TQP Application.

☐ Ensure your hospital has signed the current BAA/DUA with The American College of Surgeons (last updated 2013). If your center currently submits to NTDB you should already have an updated BAA/DUA on file.

☐ Execute a TQIP Hospital Participation Agreement (this will be sent after you have submitted a completed application).

☐ Pay the annual TQIP Participation Fee.

☐ Visit the TQIP website for more information about program deliverables and expectations.

Getting Started Checklist for ACS Verification

☐Ensure your hospital has signed the updated BAA/DUA with The American College of Surgeons. If your center currently submits to NTDB or TQIP, you should already have an updated BAA/DUA on file.

☐Submit a completed ACS TQP Application.

☐Make sure your trauma center participates in TQIP or another risk-adjusted benchmarking program that includes the components outlined in the CD 15-5 Requirements and Rationale document. (CD 15-5)

☐Submit a completed ACS Site Visit Application 13-14 months prior to your preferred visit timeframe or current anniversary date.

☐ If you are pursuing Level I Trauma Center Verification, complete the OTL form and return it to the VRC office with a copy of the OTL's curriculum vitae.

☐Pay the annual VRC Participation Fee.

☐ Visit the VRC website for more information about standards, completing the Pre-Review Questionnaire (PRQ), and site visit expectations.