

Application Upload Requirements

Level I



This document identifies the program application upload requirements by program standard. The program application will be available online, and these uploads will be downloaded directly to the online application.

Standard

2-3	Upload an organizational chart that demonstrates the medical staff and administration relationships within the institution.	4-4	Upload the CV for the Medical Director of Children's Surgery (MDCS).
2-11	Upload items 1, 2, 3, 4, and 6 from Appendix 3, as well as the curriculum vitae (CV), for all pediatric anesthesiologists who you wish to be considered via the alternative pathway (Appendix 3).	4-8	Upload an organizational chart that demonstrates the medical staff and administration relationships within the institution.
2-13	Upload job description and CV for the individual that maintains appropriate neonatal critical care services with demonstrable surgical leadership.	4-9	Upload the CV for the Medical Director of Children's Anesthesia (MDCA).
2-13	Upload job description and CV for the individual that maintains appropriate pediatric critical care services with demonstrable surgical leadership.	4-13	Upload the written plans and policies detailing scope of service with clear delineation of circumstances requiring call-in of pediatric specialty anesthesia providers.
2-23	Upload items 1, 2, 3, 4, and 6 from Appendix 3, as well as the CV, for all pediatric radiologists who you wish to be considered via the alternative pathway (Appendix 3).	4-19	Upload the CV for the Children's Surgery Program Manager (CSPM).
2-26	Upload items 1, 2, 3, 4, and 6 from Appendix 3, as well as the CV, for all pediatric emergency medicine providers who you wish to be considered via the alternative pathway (Appendix 3).	6-39	Upload massive transfusion protocol for infants and children.
2-30	Upload the call schedule and schedule for back-up coverage for the last three months for any services provided by appropriately trained specialists who lack pediatric certification.	7-5	Upload a brief description, including current status of ongoing quality improvement projects that derive from the analysis of collected institutional surgical outcomes data.
2-31	By specialty, upload the written plan that defines the scope of practice for non-pediatric-certified surgeons and when pediatric-certified surgeons will become involved.	7-9	Upload organizational chart that portrays the Performance Improvement and Patient Safety (PIPS) process personnel and relationships both within the children's surgery program and for the institution in general. The organizational chart should demonstrate the relationship of the children's surgery PIPS process and committee with the greater institutional PIPS process and leadership.
2-66	Upload organizational chart showing relationship of ambulatory surgery center administrative and medical leadership to that of parent center.	8-5	Upload the CV for the PIPS Committee Chair if this individual is not the MDCS or MDCA.
4-1	Upload a resolution written within the past three years from the hospital's governing body (hospital board) expressing support of the children's surgical program.	8-11	Upload a schedule of the PIPS Committee meetings and meeting attendance for the past 12 months.
4-2	Upload a medical staff resolution written within the past three years supporting the children's surgical program.		