

Safeguard of Protected Health Information (PHI) and Copyright Infringement

The American College of Surgeons (ACS) takes the safeguard of Protected Health Information (PHI) and copyright infringement very seriously. DO NOT include any information, photographs, or graphics in your PowerPoint presentation that will violate these laws. It is your responsibility to ensure that you are in compliance with the College's Media Rights Agreement:

You represent that (a) the presentation excludes all Protected Health Information (PHI) or you have permission to display, publish, or broadcast the PHI included in the Presentation, (b) no part of your Presentation infringes upon any copyright or other intellectual property or proprietary right of any third party, (c) you have obtained appropriate permission to reprint any portion of your Presentation of which you are not the author, and (d) you have not previously disposed of any of the rights granted to the College in this agreement.

Examples of PHI

- Names (i.e. patient, physician, family members)
- Dates, except year
- Telephone numbers
- Geographic data
- Fax numbers
- Social Security numbers
- Email addresses
- Medical record numbers
- Account numbers
- Health plan beneficiary numbers
- Certificate/license numbers
- Vehicle identifiers and serial numbers including license plates
- Web URLs
- Device identifiers and serial numbers
- Internet protocol addresses
- Full face photos and comparable images
- Biometric identifiers (i.e. retinal scan, fingerprints)
- Any unique identifying number or code

Note: For demonstration purposes a speaker may replace patient data with dummy data; such as fake names, dates, addresses, etc. in their presentation.

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For additional information, please visit:

<https://www.hhs.gov/hipaa/for-professionals/privacy/special-topics/de-identification/index.html>

Examples of Copyrighted Material

- Cartoons
- Books
- Music
- Videos
- Photographs
- Movies
- Audiotapes
- Written works
- Drawings
- Artwork
- Speeches
- Slides

If you have any questions or require additional information regarding this policy, please contact acsqsconference@facs.org or 312-202-5261.