How to Navigate the 2020 ACS Quality and Safety Conference

Tips & Tricks

1. **Where do I go for the latest and greatest updates?**
   Anything that is new will be added to the Welcome tab. Please continue to check there for new information. The Help tab is also a great resource and includes Frequently Asked Questions (FAQs) and information on how to reach tech support and the registration help desk.

2. **How do I find a session?**
   You can use a variety of different methods to get to your session. The easiest options are as follows:
   - **Option 1:** Agenda Tab > Search Box > Type in session number or part of the session title > Hit Enter
   - **Option 2:** Agenda Tab > Release Date Filter > Click the date of release you are looking for > Scroll to find the session you are wanting to view
3. **How do I find all of the sessions applicable to my clinical practice and me?**

The **Agenda**, **Panel Sessions**, **Fireside Chats** and **Abstracts** tabs all have a filter called “Topics of Interest” on the left-hand navigation panel. There are 15 filters to choose from, including a variety of surgical specialties, COVID-19, wellness and many more.

4. **How do I know when a session is live?**

   In the top left-hand corner of the session box, you will either see a time stamp that says “Available on [Date and Time]” or “On Demand”. If the session is on-demand, it means that the session occurred earlier in the day or on previous days of the conference. If a session says “Available on [Date and Time]” that means that it is either currently live or will be shortly at the listed date and time.

Since we are able to have attendees from all over the world join us, we added time zones to help indicate when the sessions would be available. All sessions are listed in Central Daylight Time (CDT), so be sure to do the quick conversion from your time zone. If you enter a live session early and are waiting for the content to appear, refresh your screen at the scheduled time for which it becomes available.
5. **How do I get more information?**

There are links for resources on the **Welcome, Quality Programs** and **Networking Lounges** tabs. Most of the links take you out to a direct page on the facs.org website where we have an abundance of information and resource videos. After you finish viewing the videos and/or resources, please remember to come back into the conference portal to finish viewing the available content. The **Help** tab is also a great resource and includes Frequently Asked Questions (FAQs).