Commission on Cancer Accreditation Fees

Frequently Asked Questions

1. What are the CoC and NAPRC Annual Accreditation Fees for 2019-2020?

The 2019 and 2020 CoC accreditation fees are based on the specific category of the cancer program. Categories are determined by the type of facility, program structure, services provided, and the number of cases accessioned each year. Read About Cancer Program Categories on our website for category descriptions.

For detailed CoC and NAPRC fee information and fee schedules, the 2019 and 2020 category-based fee charts are available on the CoC Datalinks Activity Menu under Resources. The schedule can be downloaded by the Cancer Program Administrator, Cancer Committee Chair, Cancer Liaison Physician, and CTRs at CoC-accredited programs. Other Datalinks users who require information on the 2019-2020 fees should contact one of the staff at their facility in the roles listed previously.

For NAPRC-accredited programs, the 2019 and 2020 fee schedules located in CoC Datalinks can be downloaded by the staff contacts designated by the facility.

2. What are the CoC, NAPRC and NAPBC Annual Accreditation Fees for 2020?

All accreditation fees will remain the same as in 2019 – no changes are expected. Please access the CoC and NAPRC fee information and fee schedule posted in CoC Datalinks at CoC Datalinks. Access the NAPBC Portal for the NAPBC fee chart.

3. Do you anticipate a fee increase for 2021 and/or 2022?

The American College of Surgeons evaluates fees annually and adjusts them as necessary.

4. Why do the Academic Comprehensive, NCI, and Integrated Network Cancer Program categories pay more than any other categories?

These are larger programs with more patients. We use category designations as a fixed determinant to reflect these facilities.

5. Do cancer programs pay an Annual Maintenance Fee?

No, the annual maintenance fee was retired at the end of 2015.

6. Are programs assessed an additional fee during triennial site visit years?

No, programs are not charged an additional fee during site visit years.

7. My cancer program is due for a re-accreditation site visit in 2020. Do we still have to pay an accreditation fee in 2018 and 2019?

Yes. Effective January 1, 2016, all cancer programs pay the accreditation fee every year.

8. What are the fees associated with new program accreditation?
Facilities interested in applying for CoC accreditation as a new program should send an information request to CoC@facs.org with “New Program Inquiry” in the subject line.

9. Is our annual subscription expiration date the same as the confirmed survey date?

No. The twelve month subscription period and expiration date are independent from your triennial site visit.

10. When do cancer programs receive the renewal invoice for the CoC or NAPRC Accreditation Fee? When is the payment due?

Invoices are emailed 60 days prior to the annual subscription renewal month each calendar year. If your facility’s annual subscription renewal month (established based on the month of your site visit) is in the month of October, the invoice will be emailed on or around August 1 every year.

Accreditation fee payments are due 30 days from the invoice date.

11. Who is the invoice sent to?

Currently, the initial CoC annual accreditation fee invoices are emailed to four cancer program staff members. (Subsequent payment reminder notices are escalated to program leadership). Facilities are responsible for maintaining billing contact information in CoC Datalinks regularly:

CoC-accredited Programs:
- Cancer Program Administrator (primary billing contact)
- Cancer Committee Chair (for information)
- Cancer Liaison Physician (for information)
- Cancer Registrar (for information)

It is essential that all contact information under the "Manage Staff Contacts" section in CoC Datalinks is updated often, especially for the role of Cancer Program Administrator and Hospital Registrar. (A "Hospital Registrar" role must be selected even when Co-Registrars have been designated). If these roles are vacant in CoC Datalinks at any time, billing delays could occur.

NAPRC-accredited Programs:
- Designated Primary Contact selected by the facility

12. What email address is the accreditation fee invoice sent from?

Accreditation fee invoices are sent from our Qualityprograms@facs.org email address. Program staff members should establish this email address as an approved sender in their email system to ensure timely receipt of invoices and avoid spam filters.

13. Can the accreditation fee and/or application fee be paid by credit card?

Yes. Contact a member of our Accounts Receivables team at (312) 202-5797. Have the invoice and credit card information available. To avoid processing delays when paying by credit card through your banking institution, you must include the following items:
• Invoice number and invoice date
• Hospital facility name
• Include a copy of the invoice.

14. What is the mailing address for payments?

Mail payments to the address listed on your invoice. Invoices have a special code at the bottom right corner so all payments must include a copy of the invoice or processing will be delayed:

American College of Surgeons  
Dept. 10368  
P.O. Box 87618  
Chicago, IL 60680-0618

Note: See item #15 for Fed Ex delivery address information.

15. What is the building address for mailing a payment overnight, e.g., Fed Ex, Priority Mail, etc.?

Mail overnight payments to the address listed below (different from address on the invoice). A copy of the invoice must accompany all payments. Please note there will be a 3-5 business day delay for processing. If the mailing address on the invoice is used, the processing time is increased to 7-10 days.

MB Financial Bank  
Lockbox Services 2nd floor  
c/o American College of Surgeons  
Department #10368  
6201 Dempster Street  
Morton Grove, IL 60053

16. How do I request a duplicate invoice?

First, please check your spam folders. If not located, please email the CoC Accreditation and Standards Program at coc@facs.org to request a duplicate invoice. Include “Invoice Request” in your subject line.

17. How do I request a category change?

Category assignments are made by Commission on Cancer (CoC). Facility requests for category changes will not be considered. Category designations are reviewed annually by the CoC following the completion of the National Cancer Database (NCDB) call for data. Category adjustments apply at the beginning of the next calendar year. Programs are notified by e-mail of category changes. Read About Cancer Program Categories for additional category guidelines.