



CLINICAL CONGRESS 2019

The Best Surgical Education. All in One Place.

October 27-31

Moscone Convention Center | San Francisco, CA



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*Inspiring Quality,
Highest Standards,
Better Outcomes*

ACS Resources for Chapters

Online Chapter Guidebook

Provides tools, templates, and best practices for governing your chapter

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Chapter Objectives and Responsibilities	Marketing and Sponsorship
Strategic Planning	Post-Meeting
Governance	Corporate Sponsorship and Exhibitor Fees
Chapter Administration	Continuing Medical Education (CME)
Financial Considerations	ACS Governance and Structure
Legal and Tax Considerations	Appendix A: SWOT Analysis Planning Template
Advocacy, Lobbying, and Political Activities	Appendix B: Instructions for Downloading Roster
Event Planning	Appendix C: Bylaws Template
Building a Dynamic Program	Appendix D: Budget Template



For Our
Patients

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Download Member Roster 24/7

- International chapter Governors and officers can download their member roster from the ACS website
- Accessed from the “Find a Chapter” page

Find a Chapter

International Chapters

[Argentina Chapter](#)

[Australia and New Zealand Chapter](#)

[Austria-Hungary Chapter](#)

[Bangladesh Chapter](#)

[Belgium Chapter](#)

[Bolivia Chapter](#)

[Brazil Chapter](#)

[Chile Chapter](#)



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ACS Officers at Chapter Events

- Initial invitation needs to be sent to the ACS President
- At least a 6-month advance notice is recommended
- Send invitation to bfrankel@facs.org
- If President is not available, invitation can be extended to other ACS Officers
- 114 chapters worldwide; ACS Officer not always guaranteed

Member Surveys

- According to 2018 Chapter Annual Report, 50% of international chapters have never surveyed their members
- A survey template has been created for chapters
- Customize the survey to fit your needs
- ACS distributes survey and collects the data on your behalf
- Contact bfrankel@facs.org if interested

Chapter Annual Report

- Requirement for all ACS Chapters
- December – 2019 Annual Report will be sent out
- Customized Report provided to each chapter once all reports are collected
- Customized Report will help your chapter focus on priorities for growth and member engagement

Chapter Services is Here for YOU

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