

American College of Surgeons Owen H. Wangenstein Scientific Forum 2020 Abstract Submission Guidelines

SUBMISSION DEADLINE: Monday, March 2, 2020 11:59 PM CST

The Scientific Forum offers researchers the opportunity to present the results of their research at:
American College of Surgeons | Clinical Congress 2020
October 4-8, 2020, Chicago, IL

Key dates:

- **Monday, March 2, 2020, 11:59 PM CST - Submission Deadline**
 - Revisions are not accepted after the deadline, be they to the title, body, or author string.
 - Late abstract submissions are not accepted.
- **May 2020 - Notification of Acceptance**
 - Notifications will be sent via email to the indicated Presenting Author.
- **July 1 – August 1, 2020 – Call for Clinical Trials/Late-Breaking Abstracts**
 - Notifications will be sent late-August via email to the indicated Presenting Author.
- **October 4 – 8, 2020 – Clinical Congress 2020 in Chicago, IL**

Who should submit?

- Surgeons and Scientific Investigators of all levels
- Surgery Residents
- Medical Students

What should be submitted?

An abstract, not previously presented or published, containing a concise summary of original basic science, clinical, education, health sciences, or translational research.

Abstract Specifications

- Maximum number of authors: 10 (including the first author)
- Structure: Introduction, Methods, Results, and Conclusions
- Word limit: 250 words for entire abstract (does **not** include the title or author string)
- No identifying information should be included in the abstract title, body, or attached tables/figures, as all abstracts are reviewed on a 'blind' basis.
- Table or figure criteria:
 - One table or figure per abstract
 - No identifying information for authors or institutions
 - Tables must not contain more than five columns or ten rows
 - Tables must be submitted using CTI's table-building tool within the online submission platform. Tables submitted as images will be reviewed, but not published by JACS if accepted.
 - Figures must be JPG, JPEG, GIF, BMP, or PNG file format.
- Case reports will not be accepted.

Disclosure

In accordance with the Accreditation Council for Continuing Medical Education (ACCME) guidelines, all co-authors must disclose all financial relationships with commercial interests on their own behalf. Abstracts will not be reviewed until all co-authors have completed a disclosure form via the online submission system. Co-authors will receive a separate email with a link to complete the financial disclosure form. Submitters may not submit disclosures on their co-authors' behalf.

Presentation

On the abstract submission page, submitters must indicate which formats they are willing to present. The submitter may choose one, two, or all three formats. The Scientific Forum Committee will consider the preferred format, though may offer an alternative format if accepted.

- **Oral presentation:** 8-minute oral presentation within Scientific Forum sessions
- **Quick-shot presentation:** 3-minute oral presentation within Scientific Forum sessions
- **e-Poster:** 3-minute oral presentation within the e-Poster Rounds sessions

Only one presenter is permitted per each accepted abstract. The first-named author is presumed to be the presenter. If the presenter is other than the first-named author, please follow the instructions within the co-Author interface to select a presenting author.

Only authors listed in the string of co-authors at the time of submission are eligible to present. You may not recruit a colleague who does not appear on the author string to present on your behalf. Authors may not be added after the submission deadline of March 2. Individuals not on the author string that attempt to present at Clinical Congress will be denied access to the presentation upload platform and will not be allowed to present within the assigned session.

If accepted, you are expected to be present at Clinical Congress at the time assigned to you by the Scientific Forum Committee. The Scientific Forum Committee does not reschedule presentations after acceptance notifications are sent. If any conflicts arise, please alert us if a co-author will be presenting on your behalf, as we will need to extend a new invitation to present. If no co-authors are available to present at the assigned time, the abstract must be withdrawn. There is no penalty for withdrawing your abstract from presentation at Clinical Congress. Please let us know as soon as possible. If you do withdraw, your abstract will be removed from the supplemental issue of *JACS* [see below].

Publication

Accepted abstracts by scientific researchers in training will be published in a supplemental issue of the *Journal of the American College of Surgeons (JACS)* to be available at Clinical Congress 2019. Accepted abstracts by non-trainees, and those accepted as e-Posters will be published electronically in *JACS* online. Table attachments that do not meet, or exceed, the criteria as established by *JACS* will not be included in the Supplemental issue. *JACS* does not include table/image attachments in any electronic abstract publications.

There is no penalty from withdrawing your abstract from presentation at Clinical Congress. However, if you do so, your abstract will be removed from the supplemental issue of *JACS*.

The top-scoring abstracts accepted as 8-minute presentations will also be invited to submit a full manuscript by July 1, 2019. These selected manuscripts will be eligible for **expedited review**. Manuscripts accepted from the expedited review will be published in a special edition of *JACS*.

All other accepted abstracts are encouraged to submit a full manuscript to *JACS* at any time, which will undergo a standard review process.

Awards

Excellence in Research Awards

Eligibility: Oral presentations by residents and medical students only (24 were selected in 2019)

e-Posters of Exceptional Merit (e-POEMs)

Eligibility: All accepted e-Posters

- Best e-Poster Presentation (10 were selected in 2019)

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