Eleanor K. Grimm (EKG) was secretary to Franklin H. Martin from 1913 (the year of the founding of the College) until his death in 1935. Throughout the years that they worked together, they initiated many of the departments and programs that currently exist at the College. Miss Grimm edited all College publications, performed all secretarial work in connection with the business of the Regents, Governors, Councils, and Committees, handled details of the Clinical Congresses, aided in the establishment of Sectional Meetings, and presided over the medical motion pictures program. After Martin’s death in 1935 she served on the Administrative Board as Administrative Executive and Secretary to the Board of Regents.

A very small sampling of her papers was found in the Martin Papers, primarily artifacts from her travels with the Martins in 1923, a reunion of the members of that cruise in 1939, and correspondence with Mrs. Martin after the death of Franklin Martin.

After her retirement from the College in 1951, Miss Grimm compiled her letters of congratulation from leaders of the College at the time and also from founders who were still living, along with other correspondence she had with them over the years. Miss Grimm arranged these letters and photos and other memorabilia into three 3-ring binders arranged alphabetically by correspondent. The pages were removed from the 3-ring binders, de-acidified, and filed in acid-free boxes. They were also scanned onto DVDs, allowing for remote access.

After Miss Grimm completed her work on the ACS History [see ACS Archives Website Digital Collections, "Eleanor Grimm ACS History Notebooks"] she embarked on a series of travels around the world and documented these travels in scrapbooks, nine of which were found by her great nephew, Randy Schallau, and donated to the ACS Archives. Besides visiting surgeons with whom she became acquainted through her duties at the College, she carried letters from Executive Directors Hawley, North, and Hanlon introducing her as an emissary of the ACS.

**Scope and Content** Miss Grimm's papers have been divided into three separate series. Some items may be duplicated in the various series.

I.Staff files. While not strictly a part of the Papers of Eleanor Grimm, in the sense of records she created, this series is made up of materials collected about her career with the College as found in Dr. Stephenson's staff biographical files and some were found in the Martin Papers that more rightfully belong with hers. Therefore, in an effort to keep all the relevant correspondence together, it is housed here. This series includes her resumes, published articles about her, travel artifacts from her 1923 tour with officials of the College, and
correspondence with Mrs. Martin, at the item level, before and after Dr. Martin died in 1935. Included here are legal documents regarding her care for Isabelle Martin before Mrs. Martin died in 1943. Also found here are short biographical pieces, notes about her from other staff members, and other reference files/artificial files pertaining to her, as attempts were made to learn more about her, and here documented.

II. Retirement scrapbooks. This series includes letters and photos interspersed with newsclippings, greeting cards, programs, telegrams, tear sheets from publications and other memorabilia typical of scrapbook composition, taped or stapled in. The richness of this series emanates from 1) the way Miss Grimm arranged the material, much as she did the 26 volume History Notebooks, giving both more data about the woman and increasing the artifactual value of the retirement scrapbooks, 2) the immense esteem in which leaders of the College held Miss Grimm, and how their relationships with her are documented with specific references to the ACS history in which she was an active participant, and 3) the fact that she included some of her correspondence with Founders from the earliest years of the founding and development of the College, as well as extensive correspondence with leaders throughout the history, giving new insights into the formation, earliest history, and subsequent history of the first 50 years of the College. The correspondence also gives more insight about her and her correspondents. Most of the material in these scrapbooks has been scanned onto DVDs, making it more accessible.

III. Travel scrapbooks. This series is comprised of the travel scrapbooks, 1961 to 1970 plus correspondence from her final years. Many pages reflect the same style of arrangement Miss Grimm used in the ACS History Notebooks and her three retirement scrapbooks, as well as correspondence, and memoir-type narrative. Includes a Living Trust and Will and tributes to Miss Grimm taken from her History Notebooks and ACS Bulletin articles. Some of these scrapbooks were rescued from a flood and demonstrate mold damage. Although they have been cleaned and de-acidified by a conservator, a few of the most visibly damaged need to be scanned before they can be disposed of.

**Arrangement**

**Series I.**

**BOX 1**

Log book and autograph book from ACS South American Cruise, 1923

Correspondence, 1930, 1935

Condolence letters after Franklin Martin's death, 1935

Van Dyck reunion book of autographs, 1927-1941

Correspondence with and about Isabelle H. Martin, 1929-1945

-[1929 and undated] To EKG from IHM from re: FHM's illness, etc., handwritten

-1930-03-05 to IHM from EKG re: income tax preparation and charities

-1931-03-11 To EKG from IHM, Arizona Biltmore, handwritten

-1931-07-15 Memo for IHM from EKG

-1933-08-09 IHM from EKG, obituary of Mrs. Elon Munger, mother of FHM

- 1934-01-17 From IHM to EKG, handwritten original

-1934-02-16 EKG from IHM in Phoenix, card
-1935-02-22 EKG from IHM in Phoenix (George's Birthday)
-1936-02-28 EKG from IHM in Phoenix
-1936-03-26 through 1936-04-02
-1936-03-30 To IHM, Phoenix from EKG 3p. typescript re: College news, incl. stockholder data
-1938-02-14 IHM, Carlsbad, New Mexico to EKG
-1940-06-20 EKG to IHM re: poem by Dr. Geroge David Stewart
-1943--03-14 EKG from IHM in Chicago
-1945-03-10 EKG's petition for appointment of conservator William Cubbins for Isabelle Martin who is deemed incompetent
-1945-03-14 Loyal Davis from EKG re: confusion of IHM
1945-03-17 To Katherine Harris from EKG re: IHM's apparent dementia and signing of petition declaring IHM incompetent, Mabel Beatty mentioned
Report to Board of Regents from Greer Williams on the writing of the ACS History Notebooks, 1953
Correspondence, 1963, 1970
ACS staff file, 1944-2005
Obituary by George Stephenson for Bulletin, 1975

Series II.
BOX 2
Scrapbook 1 (pages listed as they appear in DVDs of scans of the images: See Box 5)
-1, Members of Chicago Southside Medical Social Society (Joy of Living, JoL)
-2, Martin Family (JoL)
-3, Young Franklin Martin
-4-5, Mrs. Martin and children
-6-15, E. Grimm photos, 1930s/1954, Staff members and wives of staff Members, 1958
-16-18, Nickerson Mansion; the History of a House
-19-22, ACS Founder photos (JoL).-23, Nick, Murphy & SGO (JoL)
-24, Martin, certificate of Fellowship
-25, Hospital Minimum Standard Certificate/Plaque
-26-30, ACS 50th Anniversary Presidential Dinner
-31-36, Medical World News on Anniversary
-37, Woodrow Wilson (JoL)
-38-46, Bldgs., members group shots for JoL
-47, Martin in uniform
-48-55, More images from JoL
-56, De Tarnowsky and Martin
-57-58, 1950 Congress, Boston
-59-60, EKG resume
-61-68, EKG friends and family Correspondence primarily with Fellows of the ACS
-69-78, Abell, Irvin
-79-81, Adair, Frank E.
-82-86, Bon O. Adams family
-87-110, Allen, Arthur
-111-157, Balfour, Donald
-158-162, Besley, Frederic A.
-163-164, Blain, Alexander W.
-165-173, Blalock, Alfred
-174-175, Borne, Joel T.
-176-246, Bowman, John [includes Martin/Bowman correspondence, 1913-1933]
-247-261, Bruce, Herbert A.
-262, Braceland, Francis J.
-263-264, Buerski, Bob
-265-266, Callahan, Alston
-267, Cattrell, Richard B.
-268-285, Cave, Henry [p. 283 cut off, dated 5-25-54]
-286-289, Chipman, Walter
-290-292, Cole, Warren
-293-295, Codman, Ernest
-296-303, Coller, Frederick

BOX 3
Scrapbook 2
-1-16, Coller, Frederick
-17-18, Curry, George
-19-26, Corrigan, Frank P.
-27-124, Crile, George, et al.
-125, Crowell, Bowman
-126-129, David, Vernon C. [first page torn]
-130-144, Davis, Loyal
-145, Cohn, Isidore
-146-147, Dauson [?]
-148-149, Eisenhower, Dwight D.
-150-156, Elkin, Daniel C.
-157-166, Estes, W. L.
-167-181, Foss, Harold L.
-179-213, Fraises? Fraser?
-182-213, Gallie, William Edward
-214-215, Goodwin, Moynihan, Gilchrist
-216-218, Gastaneta
-219, Gillies, Sir Harold
-220-221, Graham, Evarts; Blalock, Alfred
-222-275, Graham, Evarts
-276-281, Grayson, Cary T.
-282, Gray, Howard K.
-283-296, Grayson, Cary T.
-297-318, Hawley, Paul R.
-319, Healy, Jno. J.
-320-327, Herrera Vegas, M.
-328-329, Higgins, Charles C.
-330-331, Hof [?], Phil [?], Vice Chair of Johnson & Johnson
-332-333, Holman, Emile
-334, Horton, Bayard T.
-335-348, Jacobs, Clyde H.
-349-357, Kahlke, Charles E.
-358-396, Kanavel, Allen B.
-397-450, Koch, Sumner L.
-451-452, Lehman, Edwin P.
-453, Lund, F. B.
-454-455, Magnuson
-456-471, Martin, Edward

BOX 4
Scrapbook 3
-1-5, Mason, James M.
-6-37, Mason, Michael L.
-38-61, Matas
-62, May, Hans
-63-65, Maynard, Aubre de L.
-66, Mayo, Chas/Matas photo
-67-70, Mayo, Chas
-71-73, Mayo, Will
-74, Mayo Bros.w/Roosevelt
-75-86, Mayo, Will
-87-103, McEachern, Malcolm
-104-106, MacKenzie, Walter C.
-107-110, McIntire, Ross T.
-111, Menzies
-112-116, Miller? 
-117-133, Murphy, J.B.
-134-135, Miller, C. Jeff
-136-142, Naffziger, Howard C.
-143-144, Nesbit
-145-156, North, John Paul, includes questions of Miss Grimm re: recollections of Murphy Family Donations and her responses
-157-176, Ochsner, Alton
-177-181, Palmer, E. Payne
-182-183, Parsons
-184-185, Palmer
-186-188, Phemister, Dallas J.
-189, Philpott
-190, Putti
-191-192, Parsons/Patterson
-193, Phemister
-194-196, Putman, Harrison
-197-211, Rankin, Fred W.
-212-215, Ravdin, I. S.
-216, Reynolds, Charles R.
-217-218, Ranhappen?
-219-220, Rockefeller, Nelson
-221-222, Quota Club [Rohde]
-223-232, Royster, Hubert A.
-233-236, Rowland, Amy
-237-238, Saunders, H. Prather
-239-243, Sandrok, Edward G.
-244-245, Seelig
-246-247, Sloan, LeRoy H.
-248, Salisbury
-249, Schinbein, A. B.
-250-251, Smith, Geo. P.
-252, H. Heine poem from H.R.S.
-253, Spencer
-254-261, Squier, J. Bentley
-262-291, Stephens, Harold
-292, Stewart, George David?
-293-294, Stephenson, George
-295-296, Stewart, George David, Poem
-297, Sullivan, Arthur G.
-298, Sulzman, Frank M.
-299-301, Stiles (?)
-302, Thomas, Gilbert J.
-303, Trueblood, Donald V.
-304, Vedder, Beverly B.
-305-306, Worral, Ralph
-307-308, Watkins, Thomas J.
-309-310, Williamson/Wangensteen
-311-313, Wangensteen, Owen H.
-314-317, Wright, Arthur

BOX 5
Scrapbook 1 images (Discs 1 through 4, TIFFs 1-303)
Scrapbook 2 images (Discs 5-9, TIFFs 1-471)
Scrapbook 3 (Discs 10-13, TIFFs 1-317)

BOX 6
NOT YET SCANNED
The following items are pages apparently removed from the scrapbooks by Miss Grimm or in some other way detached.
-33 EKG-related snapshots and postal cards plus 1 slide, dating from WWI years to the 1970s, many undated, enclosed in brown mailing envelope of the Bulletin of the ACS dated April 20, 1966 (Transferred housing to acid-free envelope).

Folder 1, listed by item number
1-Photo from Philadelphia Enquirer of Crile, C. Mayo, Martin, Lord Dawson of Penn, Physician to the King of England, Sir Abuthnot Lane, 1925; verso photo of Martin with ACS staff in front of Murphy Auditorium on occasion of his 70th birthday, July 13, 1927, and news clipping from Portland Oregon newspaper, "Miss Grimm is Whole College to Surgeons" 1937(?).
2-Autographed photo of FDR to FHM, by Harris & Ewing, possibly early 1930s.
3-Letter from E. Cheatle, dated November and December, 1933.
4-Invitations to receptions in honor of King of Italy's ambassador to U.S. and in honor of Guglielmo Marconi and wife, at the Italian Pavilion, World's Fair, August and October 1933
5-2 Photos of Doherty Prize presentation by FDR, w/ EKG in background, along with 4 news clippings on the event, 1934
6-Letter from Ruth Bryon Owen Rohde, re: regrets at not being able to attend Quota Club meeting, (Note by EKG that Rohde is daughter of Willian Jennings Bryon), April 30, 1939.
7-Photo of EKG with MacEachern, Hugh Morgan(?) and ?, War Session, 1942
9-Photo of Merritt Ireland with letter of his to "Reynolds", dated 1944; along with poems about EKG from George David Stewart, ACS President 1927, and Herbert P. Spencer, December 1934.

Folder 2
10--Photo of EKG w/ Bosworth and MacEachern, 1944?; verso includes 7 photos with Compere, Bosworth, Captain J.A. Robbins, Will. Jacobs, and others, some candid shots, 1944.
11-Photo of EKG with Bosworth, Robbins, Compere, MacEachern, War sessions, 1944.
12-Photo of EKG with MacEachern and Captain Waltman Walters, USN, Rochester, Minnesota, (who operated on EKG in Rochester, June 1939), War Session 1944.
13-2 letters from Fred Hook, dated December 1946 and January
1947, along with his obituary, February 4, 1955; verso 5 letters from Clint Compere, addressed to "Mom" and dated April 1944 to November 1946; Letter from Boardmouth Bosworth, April 1944.

14-2 photos of EKG at last ACS Clinical Congress (CC) in Boston: 1) seated with full ACS Board of Regents (B/R) along with their autographs 2) convocation, 1950

15-Photo at MacEachern's retirement dinner, 1950.

16-5 photos at EKG's last CC, including group photo with B/R, meeting at long table with B/R, dinner with B/R, with Dr. Cave, and portrait of EKG, San Francisco, 1951

Folder 3

17-Photo of EKG in evening gown and corsage at CC, 1949; verso 4 photos of ACS staff: Kuhl, Cunningham, Bosselman, Lester, Wilson, More (?), Loyal Davis's secretary, Teddy English, 1958

18-Page 32 from Cumulative Index, Volumes 31-42 (1946-1957) of the Bulletin of the ACS, showing EKG's entry under "Publications, ACS".

19-Title page of December 1951 Bulletin with verso listing officers, officers-elect, B/R, etc., 1951

20-8 Photos of EKG at her last official CC in San Francisco, October 1951 and her retirement, December, 1951; verso clipping from CC Daily News of President Davis and Predecessors, Oct. 19, 1962 and Invitation to President's Dinner at CC, 1964.

21-Photo of EKG at CC, 1970

Folder 4

22-FDR presenting Doherty award for Gorgas Institute (EKG hidden); invitation to EKG

23-Pencil drawing of EKG by Frederic J. Cotton, Boston, MA

24-Charcoal drawing of EKG by Herbert R. Spencer, London, England, November 1933

25-Hoover on his 90th birthday (EKG at far right)

26-ACS staff photo 1919 with Allen Kanavel at far left and EKG in center attached to 1951 staff photos

27-JoL photo of Personnel of the Medical Section, Council of National Defense, EKG at far right, 1917, with letters of appointment, assignment and dismissal attached; verso includes several images of EKG with friends ca. 1917-1919

28-Small copy of EKG in evening dress and corsage at 1949 CC and 1952 passport picture

29-Mount Vernon, VA, summer 1918

30-Photocopy of letter inviting EKG to be included in "Who's Who in the Western Hemisphere, 8/25/1945

31-Photocopies of letters of introduction for EKG "To Whom it May Concern" for her travels, from John Paul North, 4/4/1952 and 12/22/65

32-Photocopy of letter of introduction for EKG "To Whom it May Concern" for her travels, from C. Rollins Hanlon, 1/6/1970

33-Correspondence from Charles Nicola after passing of Franklin Martin, 1935-1939

34-Letter from EKG to Dr. and Mrs. Martin, March 8, 1933

Folder 5

The following items were purposely held back from sending offsite for scanning, because of their greater than average value:

---Correspondence with Franklin and Mrs. Martin: Four separate scrapbook pages, each with multiple taped- and folded-in letters and
memorabilia, and housed in acid-free polypropylene sleeves. 
1-10 letters, including telegram dated 2/1934 to 1/1935; verso includes 12 letters, telegrams and news clipping dated March 1935 to March 1941 [Includes cartoon news clipping July 1958] 
2- Photos: FHM Moffet photo; verso includes 8 photos mainly of Martins and Ms. Grimm 
3-18 letters, cards, including an expense account for attendance at CC in London, 1914, dated 1914 to 1931; verso 13 letters, cards and telegrams dated 1931-1933 
4-Note written by FHM on 2/27/35 which EKG found on his bedside table after his death, along with note of IHM date given a date of 1941, apparently by Miss Grimm; verso is letter from EKG to FHM explaining all activities involved in having his work published by the Government Printing Office, June 1, 1934.

Series III, Travel scrapbooks. [Some of these scrapbooks were rescued from a flood and demonstrate mold damage. Although they have been cleaned and de-acidified by a conservator, two of the most visibly damaged need to be scanned before they can be disposed of. They were removed from their 3-ring binders, cleaned and de-acidified, and housed in acid-free folders and boxes.]

BOX 7
Scrapbook 1, Begins with musical program May 19, 1915 and ends with letter, April 18, 1964 and includes letter of introduction of EKG by Paul Hawley. Severely water damaged.*

BOX 8
Scrapbook 2, Begins with Around the World, 1961 Table of Contents and ends with Honolulu, Hawaii. Includes Greece, Canary Island, Italy, Spain and Japan. Not irreparably water damaged.

BOX 9

BOX 10
Scrapbook 4, Begins with Mediterranean - 1963 and ends with Spain and correspondence October 1963. Includes Tunisia, Turkey, Lebanon, Israel. Not irreparably water damaged

BOX 11
Scrapbook 5, Begins Table of Contents entitled "Jan. 27th to April 4, 1966" and note: See also "Round the World Book, 1961, pp. 13-15" and ends with San Francisco and S.S. Cleveland. Includes Japan. Severely water damaged.*

BOX 12
Scrapbook 6, Begins Australia, 2/18/66 to 3/2/66 Table of Contents and ends with Tasmania. Includes loose clipping on Australia. Not water damaged.

BOX 13
BOX 14
Scrapbook 8, Begins with EKG's Christmas letter, 1970, entitled Around the world in 83 days, includes South Africa and ends with India. Not irreparably water damaged.

BOX 15
Scrapbook 9, Includes documentation of the creation of the 26 volume EKG History of ACS notebooks, with tabs indicating date spans. Includes following documents, photocopied on acid-free paper and refoldered into a folder not sent to the conservator

BOX 16
The following items were possibly separated by Miss Grimm or in some other way detached:
- Curriculum Vitae, 11-27-71
- "Profile of a Senior Citizen" 1-page poem, n.d.
- Tributes to Eleanor Grimm on her retirement, taken from EKG History notebooks, Reel "R" page 7, and Bulletin articles, 5 pages
- Letter to Bernice Grimm, explaining about her Living Trust and Will, 3 pages + cover note, May 11, 1971
- Christmas letter, describing her South American Cruise, April 8-May 24, 1964, explaining that it was her 5th visit to S.A., always under the auspices of the ACS; Christmas letter, 1970.
- Letter to Eleanor from Irene (?), advising her not to give up driving her car, June 1, 1975
- Jottings by the way. Purposes of the ACS. 5 page transcript
- History of the ACS. Transcript includes Jottings by the way and 4p Outline for History of the ACS, with 44 items. Total 9 pages
- Certificate of Baptism of Eleanor Catherine Augusta Grimm, August 23, 1891, apparently transcribed from original document
- Passport application, 1966
- Passport
- Draft of resume, transcript, typewritten on back of form letter used in EKG's responsibility as editor of college publications
- 10 packages of negatives from Asian travels

BOX 17
Administrative records
- Conservation work, Scott Kellar, Jan. 19, 2010 to June 30, 2011
- Donor Gift of Personal statement, Dec. 7, 2010
- Correspondence with Donor, Randy Schallau, Nov. 10, 2008-March 15, 2012
- Articles of publicity
- Project requisition for Grimm Resources
- EKG staff files, Correspondence with ACS administrators re: archival issues, especially JB Murphy records and ACS insignia, 1963-70

Addenda: Items found after processing completed:
- Thank you note for sympathy from Bowman Crowell (1st wife died March 9, 1935)
- Announcement to ACS staff from Personnel re: Ms. Grimm's death, w/ cv and CCNews 1970 with her photo

Non-Paper Formats  Photographs
Computer diskettes

Physical Condition  Fair to poor
Accession Numbers  263, 264, 298
Archivist and Date  skr; 20120208; skr 20120910
Date of Description  2/8/2012 3:20:23 PM
Date of Revision  9/10/2012 11:14:59 AM
Language  English
Location  Range 5