

ACS / APDS Surgical Skills Curriculum: Phase 1

Quick Start Guide for *Program Directors / Skills Lab Coordinator*

To start using ACS / APDS Surgical Skills Curriculum: Phase 1. Please follow the steps below:

How to Create an Account:

1. Go to: <http://elearning.facs.org>
2. Click on “**Create new account**” button.
3. Follow the instructions to create your account.
4. An email will be sent to you with instructions to complete your registration.

How to Complete Course Registration:

1. Once you receive the email, click on the link to connect to the elearning course site.
2. Click ‘**Surgical Skills Curriculum for Residents**’. Then select ‘**ACS/APDS Surgical Skills Curriculum for Residents Phase I**’. You will be prompted to self enroll in the course and you choose, “**Yes**” and continue.
3. You have now entered the course.

How to Login:


1. Go to: <http://elearning.facs.org>
2. Enter your username and password.
3. Click on the Login button.
4. You are now logged in! Select ‘**ACS/APDS Surgical Skills Curriculum for Residents Phase I**’ to enter the course.

Navigating Course Modules:


Before proceeding into the Modules, please fill out the ‘What’s your role?’ activity.



Once you specify your role, it will take no more than 24 hours before getting access to the Guidebook for more details.

Surgical Skills Curriculum is comprised of 20 modules. Each module has a set of activities and resources, including:


-  **Reading:** Contains PDF files that can be read online or downloaded.

Download a PDF:

1. Click on the file name next to the PDF icon . The PDF will automatically open when clicked.
2. Click on the “**Save a Copy**” icon tool located on the upper left side of the toolbar.
3. In the dialog box that appears select where you want the document to be saved and click “**Save**”.


-  **Discussion:** A discussion forum for the respective module.
-  **Video Resources:** Videos for the module can be viewed.

Play Videos:

1. Click on the module video you would like to view next to the web page icon 
2. Click on “**Click play**” and/or hit the “**Play**” button in the bottom left hand corner of the video player control bar to view the video.

-  **Download Video Modules:** Videos for the module can be downloaded.

Download Videos:

1. Click on the title next to the folder icon 
2. Depending on your browser, you may right click your mouse on each file and select “**Save target as**” or “**Save link as**” or similar.

Forgot Your Password?

1. Click on the “**Yes, help me login**” button.
2. Enter your username or the email address you used when registering.
3. An email will be sent to you with instructions to confirm and complete the password change.

Technical Requirements:

- A broadband internet connection, minimum of DSL or Cable.
- Speakers or headphone.
- To play video: Adobe Flash Player, available [here](http://www.macromedia.com/software/flash/about/)
- To read handouts: Adobe Acrobat Reader, available [here](http://www.adobe.com/products/acrobat/readstep2.html)

Contact:

For content related questions, please contact your Program Director and/or Skills Lab Coordinator.

For technical related questions, please review our *Frequently Asked Questions* and/or post your question in the *Questions and Help forum*. Support is provided during regular business hours.

For support, comments, and/or feedback, please email: elearning@facs.org